

**COMPUTER/ELECTRONIC/LOW VOLTAGE EQUIPMENT
CLAIM FORM**

Policy No: _____ **Claim No:** _____

Insured: Name _____
 Address _____

 Tel. No. _____ Business _____
 E-mail Address _____

1. When and where did the loss or damage occur? Date _____ Time: _____
 mm/dd/yy am / pm
 Address _____

2. State the full circumstances of the loss or damage.

3. Have you notified the Police? YES NO
 If 'YES', please state
 Date of notification _____ Police Station Reported to _____
 Police Officer's name & number _____

4. Are you the sole owner of the equipment lost or damaged? YES NO
 If 'NO', give full details of other interests _____

5. Were there at the time of the loss or damage any other existing Insurance on the said equipment with any other Insurer, whether effected by you and/or any other person?
 If 'YES', give full details of other interests _____

6. Have you sustained any loss during the last five years in respect of the risks insured by this Policy? YES NO
 If 'YES', give full details _____

THE DETAILS REQUIRED OVERLEAF MUST BE GIVEN

7. Please include details of item(s) lost or damaged below

ITEM NO	DESCRIPTION MAKE, MODEL & SERIAL NUMBER	DATE OF PURCHASE	PURCHASE PRICE	ACTUAL (MARKET) VALUE	VALUE OF SALVAGE	NET AMOUNT CLAIMED

8. Are any of above item(s) subject to following?

- (i) Manufacturer's guarantee YES NO
 If "YES", give full details _____

- (ii) Maintenance contract YES NO
 If "YES", give full details _____

- (iii) Leasing agreement YES NO
 If "YES", give full details _____

I/We declare that the above is a true and accurate statement and that the articles mentioned above, being my/our equipment and insured under the above Policy or Policies, were lost or damaged by the stated occurrence according to the extent and values detailed above, and I hereby claim from **GUARDIAN GENERAL INSURANCE LIMITED** the sum of \$ _____

Date _____
mm/dd/yy

Signature of Insured _____

Please note the following documents may be required in the event of claim.

- Copy of original purchase invoice for the item
- Replacement quotation or invoice
- Technician Report on the damaged item
- Estimate for repairs (if applicable)